**Call to Order:**
The meeting was called to order at 10:03 a.m.

**Those Present Were:**

Dominic Pavone, BCATS Staff; James Deweerdt, BCATS; Donald Matula (MDOT); Lindsey Dowswell, MDOT; Max Gierman, MDOT; Terry Moultane, City of Bay City; Craig Goulet, City of Essexville; Eric Sprague, BMTA; Jim Lillo, BCRC; ***Attended by phone:*** Cody Bodrie (EMCOG), Rachel Phillips, City of Bay City.

Max Gierman will be taking over for Lindsey Dowswell as the MDOT Program Manager for Bay City and Midland.

**Minutes from December 13th, 2022, BCATS Technical Meeting:**

It was moved by Goulet, seconded by Dowswell, to approve the minutes as corrected from the December 13, 2022, BCATS Technical Committee Meeting. Motion Passed Unanimously.

**Public Comment:**

There was no public comment brought before the committee.

**Legislative Update:**

There was no Legislative Update brought before the committee.

**FY2023-2026 TIP Amendments, Administrative Modifications:**

Pavone provided a handout of the FY 2023-2026 TIP Amendment/Administrative Modification for review and recommendation to the Policy Committee for approval. The following is the TIP Amendment/Administrative Modification requested:

**FY 2023:**

1. **Job #200103** – Amendment of the BMTA Transit Operating SP3000 operating except JARC and New Freedom Sec 5307 Operating Assistance job.
2. **Job #202723** – Administrative Modification for the Construction Phase of the MDOT M-84 North Traffic Safety Freeway Signing Project.
3. **Job #206168** – Administrative Modification to remove the construction phase for the Bay County (county-wide) East Beaver Road Rehabilitation Project.
4. **Job #206288** – Amendment for the BMTA SP1203 admin/maintenance facility improvements for FY 2023 Sec 5339 job
5. **Job #206288** – Amendment for the BMTA SP1408 admin/maintenance facility improvements for FY 2023 Sec 5339 job
6. **Job #210744** – Amendment (not an Admin Modification in JobNet) increase for the Bay Metro Transit Authority FY2023 5311 Operating Assistance job.
7. **Job #217124** – Amendment of the MDOT I-75 N Traffic Safety Signage Project update job.
8. **Job #217916** – Amendment of the BMTA SP1408- maintenance equipment, Section 5307 – Transit Capital Improvements & equipment funding portion.
9. **Job #217916** – Amendment of the BMTA SP1206- Bus terminal facility improvements, Section 5307 – Transit Capital Improvements & equipment funding portion.
10. **Job #217916** – Amendment of the BMTA SP1404- computers, Section 5307 – Transit Capital Improvements & equipment funding portion.
11. **Job #217916** – Amendment of the BMTA SP1203- admin/maintenance facility improvements Section 5307 – Transit Capital Improvements & equipment funding portion.
12. **Job #217916** – Amendment of the BMTA SP1210- fueling station improvements, Section 5307 – Transit Capital Improvements & equipment funding portion.
13. **Job #217921** – Amendment of the BMTA SP1101 Section 5339(b) program – Bus Purchase job.

**FY 2024**:

1. Job #217124 – 2024 Amendment of the MDOT I-75 N Traffic Safety Signage Project update job.

A motion was made by Lillo, seconded by Dowswell, to favorably recommend the FY 2020-2023 TIP amendment/administrative modifications be moved forward to BCATS Policy Committee for approval. Motion Passed Unanimously.

**Asset Management Update:**
Pavone and Deweerdt have successfully submitted the Bay County and City of Bay City Federal-aid eligible PASER ratings to MDOT after Dave Jennett (MDOT TAMC Lead Analyst) assisted their Investment Reporting Tool (IRT) troubleshooting efforts.

**Allocation Carryover and Carbon Reduction Fund Project Selection**

The following projects are being recommended to the BCATS Policy Committee for review and approval to receive funding from the Carryover and Carbon Reduction funding:

**City of Bay City**There are three projects requesting funding for the City of Bay City:

* Midland Road (Euclid Avenue to Wenona Street)
* [Kosciusko (Jackson to Johnson Street)](https://www.google.com/search?rlz=1C1CHBD_enUS906US906&q=Kosciusko+bay+city,+mi&spell=1&sa=X&ved=2ahUKEwjDvp61k_f7AhU2kIkEHagODaYQkeECKAB6BAgGEAE)
* McKinley (Madison to Johnson Street)

**City of Essexville**

* Scheurmann Rd (Borton to Nebobish Street)

**Bay Metro Transit Authority (BMTA)**

* BMTA Project (TBD) – Sprague floated the idea of looking into potential non-motorized charging station projects on site at BMTA to utilize the carbon reduction funding.

The projects listed above were favorably recommend to receive funding from the Carryover and Carbon Reduction Fund during the December 13, 2022, Technical Meeting and will be moved forward to BCATS Policy Committee with additional detailed information being provided at the next BCATS Policy Meeting. There may be slight adjustments to the costs displayed on the attachment for the City of Essexville project and the additional funds will likely be added into the City of Bay City projects.

**Project Updates:**

**Bay County Road Commission (BCRC)**There were no updates brought before the committee.

**City of Bay City**Independence bridge is receiving a joint replacement and there will be one north bound lane closed for approximately two weeks (1/11/23 – 1/25/23).

**City of Essexville**
There were no updates brought before the committee.

**Bay Metro Transit Authority (BMTA)**
BMTA continues to work on maintenance and infrastructure repair on site as their building is approaching 33 years old. Projects include HVAC consultation, line items for plumbing and repair for the central bus station paving.

**Michigan Department of Transportation (MDOT)**There were no updates brought before the committee.

**East Michigan Council of Governments (EMCOG)**
There were no updates brought before the committee.

**Other/New Business:**

***BCATS Public Participation Plan Update***

Pavone and Deweerdt are working to update the BCATS Public Participation Plan (PPP). The last time the PPP was updated was back in 2014. Staff would like to modernize the notification to the public by potentially eliminating the newspaper notification and focusing on web-based notifications. Staff will also look at having the meeting notices published in the Pinconning Journal as a cheaper alternative if the newspaper requirement remains in place. Additional options include working with the Townships and City to include a mailer sent to residents within their bills and working with BMTA to display the meeting details on buses.

***FY 2023 Monthly BCATS Meetings***
Monthly BCATS Meetings for FY2023 have been scheduled to accommodate the big projects that are coming up in 2023. If meetings aren’t required every month, they will be cancelled ahead of time.

***Next BCATS Technical Committee Meeting***

The next BCATS Technical Committee Meeting will be held on **Tuesday, February 14, 2023** at 10:00 a.m.

As there were no further business, a motion was made by Moultane, seconded by Goulet, to adjourn the January 10, 2023, BCATS Technical Committee meeting at 10:45 a.m. Motion passed unanimously.

Respectfully submitted,

Dominic Pavone

Dominic Pavone

BCATS Staff

*Transcribed by J. Deweerdt*